



OSA BOG MEETING MINUTES

Date:	December 13, 2015 , Sunday
Time:	7:30 PM – 9:00 PM ET
Location:	Conference Call
Presided By	Sulochana Patnaik
Topic:	Monthly BOG Meeting

Invitees/Attendees:

#	Name	Designation	Chapter	Attended
1	Sushant Satpathy	President	OSA	Yes
2	Sulochana Patnaik	Vice President	OSA	Yes
3	Saradakanta Panda	Secretary	OSA	No
4	Siddharth Behera	Treasurer	OSA	Yes
5	Tapan Padhi	Immediate Past President	OSA	No
6	Anadi Naik	Representative	OSA – MD/VA	No
7	Sukant Panda	Representative	OSA - Ohio	No
8	Pramod Mahapatra	President	OSA Southern Chapter	No
9	Simant Mishra	President	OSA – Grand Canyon	INACTIVE
10	Bimal Mishra	President	OSA- Washington DC	No
11	Arun Mohanty	President	OSA – New England	Yes
12	Jhara Das	President	OSA - Chicago	No
13	Sridhar Rana	President	OSA – NYNJ	Yes
14	Radhagobinda Mohanty	President	Ozark - Central	No
15	Sunil Sabat	President	California	No
16	TBD	TBD	OSA – Pacific Northwest	No
17	Sakti Singh	President	OSA – South East	No
18	Dr. Sitakantha Dash	Representative	OSA - NW Chapter	No
19	Sadhu Behera	President	OSA - Rocky Mountain	No
20	Abani Pattanaik	President	CANOSA	No
21	Vacant	President	OSA-Southwest	No
22	Pradeepta Mishra	President	OSA Michigan	No
23	Prachi Mishra	Jt. Secretary	OSA (Non Voting BOG Member)	No
24	Utkal Nayak	Jt. Treasurer	OSA (Non Voting BOG Member)	Yes
25	Annapurna Pandey	Invited to speak	Past OSA President	No

Agenda

Minutes

#	Description
	<ol style="list-style-type: none"> 1. Roll call - 5 mins 2. Convention 2015 -10 mins 3. 2016 Convention Update -15 mins 4. OSA Election Guidelines Committee - 5mins 5. OSA Online Voting System Selection Committee -15 mins 6. OSA Member Directory Upgrade - 10 mins 7. OSA Finance Committee – 10 mins 8. Chapter Name Change – 10 mins 9. Round Table – 10 mins



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Item	Topic	Conclusions/Discussions
1	Closing of 2015 Convention	<p>Sidhartha Behera, Treasurer briefly described the financial report given by the 2015 Convention treasurer. He mentioned that, it was requested by Convention treasurer that checks should be issued to the artists through Indian Account. There is no visibility of this Indian Account to the Treasurer and there are few checks remaining that will not be sufficient for the requested disbursement to the number of artists.</p> <p>He is yet to receive few receipts for expenses occurred, even reminders are sent.</p> <p>2016 Co-Convener, Arun Mohanty was inquiring if the same account could be used for the 2016 convention purposes. He mentioned that people are interested to give donation from India and it would be easier and inexpensive to avoid conversion charges.</p> <p>After visiting to the bank in question (In Odisha), the president will be able to share more information on this.</p>
2	OSA 2016 Convention Update	<p>Arun Mohanty: Hotel and convention center contracts are completed.</p> <p>Hotels: Contract is signed with two hotels: OMNI Hotel and Hilton Garden hotel</p> <p>Tiered registration fees:</p> <ol style="list-style-type: none"> 1. \$135.00 – early bird until end of February 2. \$160.00 – from March to start of the convention 3. \$185.00 – On site <p>Food: Convention Center with Buyout for outside food stays at \$110K for 1000 people with an expectation of 300 families.</p> <p>Food per day is tentatively fixed at \$55.00/day including breakfast, lunch, dinner and snacks. They are going to use two vendors for food. No contract has signed yet.</p> <p>Convention Team is planning to have tiered registration starting with \$135 for early bird and \$185 on-site.</p> <p>Utkal Nayak had questions about flexible cost – Hotel rate is fixed with 85% of rooms had to be filled condition.</p> <p>It was brought to attention by the vice president that convention team has to work harder to sell food coupon as food price seems at high end with vendor catering. As per the convention team, they are working for a better negotiation.</p> <p>Convention Team was advised to share the budget and progress and Arun Mohanty informed they will update in OSAnet in a week.</p>
3	OSA Election Guideline Committee	<p>The following members have agreed to be in the Election Guideline Committee. It is required guideline per OSA constitution.</p> <ol style="list-style-type: none"> 1> Dr. Durga Mishra, NJ 2> Dr. Jay Narayan Bhuyan, OH 3> Dr. Abani Patra, NY 4> Mr. Jagannath Mohanty. NJ
4	OSA Online Voting System Selection Committee	<p>The following Committee members will evaluate online voting system for OSA.</p> <ol style="list-style-type: none"> 1. Sunil Mishra, IL 2. Sachi Pati, GA 3. Kamal Panda, CA
5	OSA Member Directory upgrade	<p>Siddharth Behera updated on OSA Member Directory change. He mentioned that he received feedbacks from members. The members have to log in with their password and they can update their information.</p> <p>Arun Mohanty and Sridhar Rana had questions about non-member transfer issues from DOLA.</p> <p>Sushant Satpathy responded - We currently have member records for past 9-10 years. If</p>



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		<p>someone is not identified as a member and claims to be a member, we have to verify that through old data. Currently we have no established process to know the dropped five year members from the list.</p> <p>Sridhar Rana suggested having an integrated system to bring all chapters under one website. It will give financial benefit and might encourage other chapters to join.</p> <p>Sulochana Patnaik asked Sridhar Rana to share the proposal in writing for a review before we progress.</p> <p>Sushant Satpathy mentioned that OSAMI has their website but is not updated and used regularly.</p>
6	OSA Finance Committee	<p>We are glad that two very experienced members have agreed to be in the Finance Committee. (BOG approval request has already been sent)</p> <p>Committee members --- Mr. Prashanta Ranabijuli Mr. Akhileswar Patel</p>
7	Chapter Name Change	<p>The name of the newly formed Oregon Chapter will be changed to Mt. Hood Chapter as per the chapter request. (BOG approval is requested).</p>
8	Round Table	<p>Sridhar Rana suggested to have donors to donate once a year for activity fees of the chapter and wanted to get an clarification on tax reporting. Sushant Satpathy clarified that for tax purposes the donors should deduct the amount of benefit received from the total donation.</p> <p>Sidharth Behera asked chapter presidents to get involved in Annual fund raising and request their members to donate towards OSA Emergency fund.</p> <p>Sushant Satpathy mentioned about OSA contribution to chapters celebrating Utkal Dibas or Regional Drama festival. Chapters who are interested to celebrate Utkal Dibas should inform about their Plan for celebration.</p>

Next BOG Meeting has been scheduled to be on Jan 10, 2016 (Sunday) at 7:30 PM ET